

County Monaghan Volunteer Awards

Nomination Form and Guidelines 2020

Guidelines

Purpose

Promoting social inclusion, supporting communities and developing volunteerism are key objectives of Monaghan Integrated Development, the county's local development company. The County Monaghan Volunteer Awards recognise, reward and celebrate the achievements of volunteers throughout the county.

General Conditions

- All nominees must be based in County Monaghan.
- Nominations must be made on the official nomination form.
- Only the information supplied on the nomination form will be considered by the judges, please provide as much detail as possible.
- Any nominee who has won an award previously will not be eligible to win the same award again but may be nominated in a different category.

Judging

Nominations will be assessed by an independent judging panel. All nominations will be assessed on the basis of the information provided on the nomination forms. The judging panel reserve the right to contact nominated groups/individuals or the nominator or a third party for clarification or further information. The judging panel's decisions will be final and not subject to appeal.

Presentation of Awards

The winners will be notified by telephone or email. Winners will receive a €350 voucher and a perpetual trophy. Runners up will receive a certificate of appreciation. Presentations will be made by Monaghan Volunteer Centre in a manner which is in keeping with government health and safety advice.

Closing Date

Please find a copy of the nomination form attached. Closing date for receipt of nominations is **Monday 10th August at 5pm**. In the interest of fairness, late nominations will not be accepted.

Nomination Process

Completed nomination forms should be returned to:

Monaghan Volunteer Centre
Monaghan Integrated Development
5 North Road
Monaghan
Co. Monaghan

Completed nominations can also be e-mailed to: skeenanan@midl.ie / gsherry@midl.ie

For further information, or for assistance in completing the nomination form contact Sinead Keenan or Grace Sherry at Monaghan Volunteer Centre on 047 72191

Nominations Details:

Please be aware that the nominee will be informed who nominated him/her. Details from the nomination form will be used in describing the nominee and his/her volunteering in publicity about the awards. Personal contact information such as address, telephone number and email will be kept confidential.

I wish to nominate:

Name of Group or Individual

Address

Tel No.:

Email:

For the following award *(Please tick one category only):*

If you wish to nominate for more than one category please complete another nomination form.

	The Volunteer of the Year	This award recognises the voluntary work of an individual(s) of any age during the course of 2020
	The Volunteer Lifetime Achievement Award	This award recognises the voluntary work of an individual or a group of volunteers over an extended period of time.
	The Volunteer Group Award	This group award recognises the achievement of a non-profit group in attracting and retaining a wide range of volunteers and directing their efforts for the benefit of others.

Details of person making the nomination:

Name

Address

Tel No.:

Email:

How did you hear about these Awards? We ask so that we know what types of promotion work best.

Email from Monaghan Volunteer Centre

Social Media (Facebook/Twitter/Instagram)

Talking to Volunteer Centre staff

Other (please give details)

Please give details of a contact person at a charity/non-profit organisation that the nominated person volunteers with. We may contact this person.

Name:

Charity/Non-profit organisation:

Telephone Number:

Email:

Please complete fully. Nominations will be assessed on the basis of the information provided on the nomination forms only.

You may add extra sheets of paper/space if required

1. What activities is this volunteer / this group involved in?

(Please be sure to tell us how long they have been volunteering, especially for the Lifetime Achievement Award)

2. How has this persons or this groups volunteering made a difference? What would not happen without their volunteering?

3. Why do you believe this person / this group deserves the award?

4. For the Volunteer Group Award Category Only.

Size of Group - please give us some information about the numbers involved & approximately how many new members have joined your group over the last 18 months

Inclusiveness - please tell us about the type of people in your group, for example, are your members/volunteers from different age groups, genders, nationalities, abilities, etc.

New members – please explain how you recruit new people and what is the experience of people who join your group, do you have new member induction, who looks after new people

Innovation – please give us an example of something your group does which is innovative or different to how things have been done in the past